



MINUTES

St Raphael Catholic School – PHT Meeting

12/11/19 6:30pm | Meeting called by Tina Greazel

Board members

Chairperson: Tina Greazel

Co-Chair: Jessie Raymond

Secretary: Carrie Elizondo-Hudak

Treasurer: Maria Soto

- 1) Greet – Sign In – Opening Prayer – Tina – Tina Greazel, Carrie Elizondo-Hudak, Holly Teixeira, Nikki Rodriguez, Maricella Ocampo, Katie Christiansen, Jessie Raymond, Sam and Cindy Villa
- 2) Financial
 - a. Earmark Funds – will schedule a separate mtg to earmark PHT funds prior to 04/15/20 deadline.
 - i. Available funds ~\$20k (includes \$2k basket raffle funds and \$9k deduct for Spanish)
 - ii. Room Parents to reach out to teachers with “wish list” requests
 - iii. Parent suggestions include improved sound system in the gym for concerts etc, stage refresh, bleachers for games, sports engine for volunteer tracking
 - iv. Tina to clarify how specific we need to be
 - b. Unpaid Lunch Balances – Tina – brainstormed ideas on unpaid lunch balances. PHT is not in favor of covering outstanding balances as the concern is families would become dependent on the assistance.
 - i. Parents suggested having parents order lunches and pre-pay via online w/catering svc.
 - ii. If lunch account is past due, parents suggest providing sun-butter/bread.
 - iii. Are qualified families taking advantage of the reduced lunches?
 - iv. Do we build lunch cost into the cost of tuition?
 - c. Expense Planning
 - i. 1 wk reimbursement request
 - d. Use of SCRIP cards, if possible – discussed use of Scrip cards to cover expenses so parents aren’t paying out of pocket and waiting for reimbursement.
- 3) Healey Foundation Updates – Tina
 - a. Overall Updates – Tina to check with Lisa @ Healey to see if there’s an update on report.
 - b. Hiring Status – Director of Advancement – interview for advancement position to take place fri, 2/13/19
- 4) SAC Meeting Updates – Tina
- 5) PHT Events and Fundraiser Calendar Review - Tina
 - a. Catholic Schools Week 01/26-02/01/20
 - i. Student Served Mass – Sat, 01/25/20
 - ii. Chili and Mac Cook Off – Sat, 01/25/20
 1. Planning Team – Sam, Joe, Lissa

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2. Entrance Fee - \$10/entry – \$5/endsless bowl, up to \$20/fam of 4 or more
 3. Prizes – TBD – One 1st/2nd place for chili and one 1st/2nd place for mac n chz
 4. Logistics
 - a. participants to bring extension cords and surge protectors (Tina to check w/Mike Lange or Chris)
 - b. Open to school and parishoners - deadline to enter is **Fri, Jan 17**
 - c. Tina to ask Lissa to make flyers for bulletin and posters
 - d. Will need volunteers for set up, ticket takers, ticket counters (votes), take down and fixings (sour cream, cheese, doritos)
 - e. Jessie Raymond to see if Derrick can get plastic bowls and spoons (napkins in PHT closet)
- iii. School Dance – Fri, 01/31/20 – 5:30-7:30 ALL, 8-10:00pm middle school only (6-8grade + 1guest)
1. Dance Theme – Fiesta – free event (\$5 meal of walking tacos, beverage, dessert)
 - a. Taco meat
 - b. Doritos
 - c. Pop/water
 - d. dessert
 - e. Free popcorn
 2. Chair person needed – volunteers for set up, chaperones, take down
 - a. Dj – Holly to check w/mr wolfgram availability and cost
 - b. Villas – Photo booth
- b. Dates – Next Year - Jessie
 - c. 8th grade and kindergarten t-shirts – Maria/Nikki, Tina – per Nikki, design complete. Will place order after Christmas
 - d. Open Gym – Mr J – to begin Jan 2020 – Tina to check with staff availability to open doors
 - e. Color Run – in favor to have color run – tabled til future meetings
- 6) Open – still many questions re: volunteer requirements and how they can be obtained, what qualifies and can family members work the same shifts.
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